



CEMETERY COMMITTEE MINUTES

June 20, 2012

3:30 pm

ROOM B

AUDREY P. BECK BUILDING

Present: Rudy Favretti (Acting Chair), Barry Burnham, Winston Hawkins, Jane Reinhardt, Keith Wilson

Staff present: Mary Stanton, Mary Landeck (Sexton), Lon Hultgren

- Mr. Favretti moved and Mr. Burnham seconded to approve the minutes of the 3/21/2012 meeting with one correction. The motion to approve passed unanimously.
- Sexton Mary Landeck reviewed the activities and issues in the cemeteries. Committee members agreed to the following actions:
 - ✓ A letter will be sent to Mr. and Mrs. Bollinger denying their request to place a memorial monument for their son near the existing bench. The Bollingers do not own a plot in the cemetery.
 - ✓ A sign similar to the one in Mansfield Center will be placed in the Gurley Cemetery. Mr. Favretti will send Mr. Hultgren the contact information for the sign maker and the Sexton will provide the wording.
 - ✓ Based on staff's recent plotting of the Gurley Cemetery there are areas that can be designated for cremation plots including some open areas amongst existing plots and areas along the road and wall. The Public Works Department will review plans for moving the road.
 - ✓ The Sexton will place caution tape to protect the newly planted grass along the new road in the Mansfield Center Cemetery. The damaged post will not be replaced until the Committee decides whether or not it is needed.
 - ✓ A letter regarding the specifications for excavating graves will be sent to Mr. Clark. A note indicating all leftover materials from gravesite shall be removed from the premises will be added.
 - ✓ The Sexton will check to see if the fill has been placed in the Jacobs Cemetery
 - ✓ By consensus the Committee agreed to approve the proposal, in the amount of \$9375, offered by Jonathan Appell to restore graves in the Mansfield City Road, Wormwood Hill Road, Woodland Road cemeteries and the Riverside Burying Ground.
- Maintenance Schedules and Issues
The Committee decided to solicit bids for the maintenance of the Gurley Cemetery and the Riverside Burial Grounds. Mr. Hultgren will provide specifications, including a section on the care required while mowing and weed whacking, for the September meeting.
- Restoration

Discussed in the Sexton's Report

The meeting adjourned at 4:19 p.m.

Mary Stanton, Town Clerk